



St. Mary's Center  
for Women and Children  
*Change comes from the Center*

# Relief Staff

## St. Mary's Home – Residential Teen Parenting Program

St. Mary's Center for Women and Children offers innovative and family-centered programs for women and children who have experienced trauma and are living in poverty. Placing families at the center of our efforts, St. Mary's Center works in partnership with young women, many of them mothers, to break the intergenerational cycle of poverty and achieve lasting, powerful change by building their emotional well-being, educational achievements, and economic independence.

Located in Uphams Corner in Dorchester, Massachusetts, St. Mary's Center supports 600 women and children annually with shelter, clinical and educational services, job training, employment placement, and search for affordable permanent housing.

This is a Direct Care position in the **St. Mary's Home, Relief** staff known as "**Parent Educators**" are responsible to provide a safe living environment for residents while facilitating counseling, advocacy, and support where appropriate.

St. Mary's Home provides comprehensive trauma-informed services and parenting skills training to at risk teens who would otherwise be homeless or living in unsafe environments. The program provides individual, group, and family counseling. Program staff connects the teen mothers to supports in the community and help teens to develop healthy family and peer relationships. We help young women overcome past harm and discover their potential for joy and a better life. The program focuses on assisting young parents to learn independent living skills and achieve success in school so that they can become as self-sufficient as possible. We focus on strengthening families and preventing child abuse and neglect.

### MINIMUM REQUIREMENTS/QUALIFICATIONS

#### Professional/Academic:

- ✓ High School Diploma required.
- ✓ Bachelor's degree in related human service field preferred.
- ✓ 1 year related experience in human services or residential setting.
- ✓ College students encouraged to apply.
- ✓ **Spanish, Haitian-Creole, and Cape Verdean speaking individuals encouraged to apply**

#### Necessary Skills/Abilities:

- ✓ Maintain professional ethics, boundaries and client confidentiality
- ✓ Patient, understanding, and supportive
- ✓ Good written and oral communication skills
- ✓ Word processing and computer skills
- ✓ Strong interpersonal skills
- ✓ Ability to prioritize and manage multiple tasks
- ✓ Ability to work well under pressure
- ✓ Highly flexible and energetic
- ✓ Maintains an attitude of fairness, openness, and respect

**Work Schedule: Relief** – day evening, overnight shifts available. **Relief staff are expected to work a minimum of 24 hours per month contingent on the programs needs.**

**To Apply:** Submit cover letter with qualifications that relate to this position and resume to [jobs@stmaryscenterma.org](mailto:jobs@stmaryscenterma.org)  
Include in Subject Line: "St. Mary's Home Relief"

**Must successfully complete St. Mary's required background record checks. Must possess a valid Driver's License and meet minimum safe driver criteria.**

**Applicants must meet qualifications stated above. Only applicants selected for further consideration will be contacted.**