



St. Mary's Center
for Women and Children
Change comes from the Center

Relief Staff

Crossroads Family Shelter – East Boston Location

St. Mary's Center for Women and Children offers innovative and family-centered programs for women and children who have experienced trauma and are living in poverty. Placing families at the center of our efforts, St. Mary's Center works in partnership with young women, many of them mothers, to break the intergenerational cycle of poverty and achieve lasting, powerful change by building their emotional well-being, educational achievements, and economic independence.

Located in Uphams Corner in Dorchester, Massachusetts, St. Mary's Center supports 600 women and children annually with shelter, clinical and educational services, job training, employment placement, and search for affordable permanent housing.

This is a Direct Care position at **Crossroads Family Shelter** in **East Boston**, a program of St. Mary's Center for Women and Children. **Relief** staff known as "**Family Advocates**" are responsible to provide a safe living environment for residents while facilitating counseling, advocacy, and support where appropriate.

Crossroads Family Center provides family shelter, case management, housing search, stabilization services, and a food pantry to families in the East Boston area. Crossroads was established in response to the well-documented house crisis that led low-income families into homelessness. For many, personal, social, and economic factors prevent them from moving from poverty to self-reliance. Crossroads' housing advocates prepare each family's move from shelter to permanent housing and provide support for a 12-month stabilization period.

MINIMUM REQUIREMENTS/QUALIFICATIONS

Professional/Academic:

- ✓ High School Diploma required.
- ✓ Bachelor's degree in related human service field preferred.
- ✓ 1 year related experience in human services or residential setting.
- ✓ College students encouraged to apply.

Necessary Skills/Abilities:

- ✓ Maintain professional ethics, boundaries and client confidentiality
- ✓ Patient, understanding, and supportive
- ✓ Good written and oral communication skills
- ✓ Word processing and computer skills
- ✓ Strong interpersonal skills
- ✓ Ability to prioritize and manage multiple tasks
- ✓ Ability to work well under pressure
- ✓ Highly flexible and energetic
- ✓ Maintains an attitude of fairness, openness, and respect

Work Schedule: Relief – day, evening, overnight shifts available. Relief staff required to work a minimum of 24 hours per month contingent upon program needs.

To Apply: Submit cover letter with qualifications that relate to this position and resume to jobs@stmaryscenterma.org
Include in Subject Line: "Bridge Home Relief"

Must successfully complete St. Mary's required background record checks. Must possess a valid Driver's License and meet minimum safe driver criteria.

Applicants must meet qualifications stated above. Only applicants selected for further consideration will be contacted.